

Greenville Central School District 2012-2013 BUDGET DEVELOPMENT CALENDAR

August 2011						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8/08/11

BOE review of
2012-2013 Budget Development Calendar 7:00 pm

8/09/11

Budget workshop for administrators
Performance Indicators
Priorities
Cost Containment
Fiscal Guidelines ~Draft
Budget Planning documents/forms
Human Resources

Enrollment Projections distributed to Cabinet

September 2011						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

9/19/11

BOE adoption of
2012-2013 Budget Development Calendar 7:00 pm

9/27/11

Budget Advisory Committee 6:30 pm

9/30/11

Administrators submit operations &
maintenance needs

October 2011						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10/25/11

Budget Advisory Committee 6:30 pm

QEC and new Program Proposals to
Superintendent

November 2011						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11/01/11

Team Leader, Department Chair,
budgets due to Principals

11/14/11

BOE discussion on new program proposals

SB&G submits repair budget

11/22/11

Principals and Supervisors meet with Superintendent
and ASB

Budget Advisory Committee 6:30 pm

December 2011						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12/01/11

Budgets due from Administrators

Revisions and updates to long-range plans
due, e.g. equipment and Human Resources

12/06/11

Questar III service requests forms due from
Administrators

Greenville Central School District 2012-2013 BUDGET DEVELOPMENT CALENDAR

January 2012						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 01/03/12 Budget Advisory Committee (Instructional) 6:30 pm
- 01/17/12 Budget Advisory Committee (if needed) 6:30 pm
- 01/20/12 Final day for 2011-12 Requisitions
- 01/31/12 Budget Advisory Committee (District Office, Operations and Maintenance, Transportation, Food Service) 6:30 pm

February 2012						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

- 02/08/12 List of disabled voters for Absentee Ballots requested from three counties
- 02/14/12 Budget Advisory Committee (if needed) 6:30 pm
- 02/21/12 Distribution of Budget Workbook
- 02/27/12 BOE Budget Workshop #1 (Instructional) 7:00 pm
- 02/29/12 Tax Levy Limit submitted to NYS Comptroller

March 2012						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 03/05/12 BOE Budget Workshop #2 (District Office, Operations and Maintenance, Transportation, Food Service) 7:00 pm
- 03/13/12 Budget Advisory Committee (Revenue) 6:30 pm
- 03/19/12 BOE Budget Workshop #3 (Revenue) 7:00 pm
- 03/27/12 Budget Advisory Committee Media Release: Voter Registration and Absentee ballots 6:30 pm
- 03/29/12 Annual Meeting & Election notice #1
[Four times in the seven weeks preceding Vote; First being at least 45 days before the Vote.]

Greenville Central School District 2012-2013 BUDGET DEVELOPMENT CALENDAR

April 2012						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 04/02/12 BOE Budget Workshop #4 7:00 pm
(if needed)
- 04/05/12 Special BOE Budget Workshop 7:00 pm
- 04/12/12 Annual Meeting & Election notice #2
- ~~04/09/12~~ BOE adoption of 2012-2013 Proposed Budget and
04/16/12 Property Tax Report Card
[Statutory deadline is April 20]
- 04/16/12 Deadline for filing petition in the office of the District
Clerk by 5:00 pm
[no less than 30 days before the Vote]
- Deadline to submit to the District Clerk propositions
to be added to the ballot
- ~~04/10/12~~ Property Tax Report Card submitted to SED and
04/17/12 transmitted to media
- 04/23-27/12 Budget Newsletter mailing
- 04/26/12 Annual Meeting & Election notice #3

May 2012						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 05/01/12 Media release on Proposed Budget and Vote
- Proposed Budget available to public on business days
and www.greenville.k12.ny.us
[7 days before Annual Budget Hearing]
- 05/02/12 Voter Registration
*[at least 4 hours; no more than 14 days nor less than
5 days prior to the Vote]*
Ellis Elementary School Elevator lobby
3:00 pm to 7:00 pm
- 05/03/12 Annual Meeting & Election notice #4
- Absentee Ballots mailed
- 05/05/12 Budget Bus at Westerlo 3:45 – 4:30 pm
at Rensselaerville 5:00 – 5:45 pm
Budget Bus at Freehold 9:00 – 9:45 am
at Greenville 10:00 – 10:45 am
- 05/08/12 Annual Budget Hearing 7:00 pm
High School Auditorium
(no less than 7 and no more than 14 days prior to
Vote)
- 05/09/12 Budget Notice mailed
- 05/15/12 **Annual Meeting 1:00 pm**
~Budget Vote and BOE Election~ to
Ellis Cafeteria 9:00 pm
- 05/22/12 Budget Advisory Committee 6:30 pm

Copies of all budget documents are to be submitted electronically to the Superintendent, ASB and Admin. Assistant to ASB from all Administrators and Supervisors.